
Thank you for your interest in a stand at the 40th Annual LIBER Conference. Detailed information about LIBER 2011 stands can be found in the attached document.

If you need further information, please do not hesitate to get in touch with us.

We look forward to receiving confirmation of your participation in LIBER 2011.

STANDS in the PROFESSIONAL EXHIBITION

Location of the exhibition

Hall of the Campus Nord Auditorium, Universitat Politècnica de Catalunya (UPC)

Pça Eusebi Güell, 6
08034 Barcelona

Dates and times of the exhibition

29-30 June and 1 July from 9.00 a.m. to 6.30 p.m., approximately. The times are subject to change, depending on the programme.

Description of the stands

The stand includes:

- Power supply
- 1 table (1.40 x 0.60 cm)
- 2 chairs
- 1 partition panel
- WiFi
- Available space: 4 m² (2 x 2)

For further information, contact the Barcelona LIBER Office: sponsorship.liber2011@upc.edu.

Benefits

Companies with a LIBER 2011 stand will have the following benefits:

- Two promotional leaflets included in the conference packs.
- The company's name and logo displayed on the website and on the printed conference programme.
- Two minutes to present their products during the conference.
- One conference registration at the LIBER membership rate (**€190**), which does not include fees for the conference dinner and other social events. Any additional registrations shall be at the non-member rate (**€380**).

Financial conditions

To book a stand, fill in the application form below and send it to the Barcelona LIBER Office: sponsorship.liber2011@upc.edu. On receipt of this form, the company Activa Congressos will issue a bill for 50% of the total amount.

Stands will be allocated on a first-come first-served basis once the bill for 50% of the total fee has been paid.

In the second half of April 2011, Activa Congressos will send a second bill for the remaining 50%. If the company has not paid the total sponsorship amount by 20 May 2011, the Barcelona LIBER Office will reject the application.

General conditions

Displays should not exceed the boundaries of the allocated stand, as confirmed by the Organization. Under no circumstances should materials or objects block or obstruct circulation or emergency areas.

The facilities must not be damaged in any way: exhibitors are not permitted to nail, paint or glue anything to the building's walls or floor.

Any surplus or remaining material must be removed during the time assigned to setting up and dismantling stands.

At the end of the conference, the exhibitors must leave their stand space in perfect condition. Any damage to the space shall be the responsibility of the exhibitor.

The exhibitor will be responsible for any loading and unloading of materials for the conference.

The Organization is not responsible for the material on the stands. However, the venue will provide an area that is closed to the public in which objects can be left. These objects will remain the responsibility of the exhibitor at all times.

Price of a stand

The price of a stand is **€1,500**. Everybody who attends the conference to work on a stand must be registered:

- 1 conference registration: **€190** (LIBER member fee)
- Additional registrations: **€380** (LIBER non-member fee)

There are additional charges to attend social events (such as the conference dinner and the trip).

(See the floor plan on pages 6 and 7)

SPONSORSHIP APPLICATION AND PAYMENT

Application

Fill in the application form below and send it to the Barcelona LIBER Office. On receipt of the form, the company Activa Congressos will issue a bill for 50% of the total sponsorship amount.

Send the application form to:

Barcelona LIBER Office

E-mail: sponsorship.liber2011@upc.edu

Payment

In the second half of April 2011, Activa Congressos will send out a second bill for the remaining 50% of the fee.

If the company has not paid the total amount of the sponsorship by 20 May 2011, the Barcelona LIBER Office shall reject the application.

Allocation of the stands

The Organization shall allocate the stands on a first-come first-served basis once payment of 50% of the total amount has been received.

Cancellations

Barcelona LIBER Office must be informed of all cancellations in writing. The cancellations policy is as follows:

- Before 15 April 2011: 70% of the total amount paid will be refunded
- From 16 April 2011: no refund will be given

Cancellation of the conference

If the LIBER 40th Annual Conference has to be cancelled for any reason, including force majeure, the exhibitors shall not take any action against the Organization. The total amount that they have paid shall be reimbursed, minus a certain amount to cover any costs that may have been incurred up to the time of the cancellation.

STAND BOOKING FORM AND CONTRACT

Stand booking form

Billing details

Company:.....

Address:.....

Town/city: Country:.....

Postcode:.....

VAT or fiscal number: Tel.:

Fax:

E-mail:.....

Contact person:

.....

Job position:

.....

Comments.....

On behalf of the Company, I agree to comply with the conditions of sponsorship and my obligations as an exhibitor from the time of signing this contract.

Signature and company seal:

_____, _____ 201....

This form should be filled in and sent to the following e-mail address as soon as possible:

Barcelona LIBER Office

E-mail: sponsorship.liber2011@upc.edu

A copy must also be sent by post to:

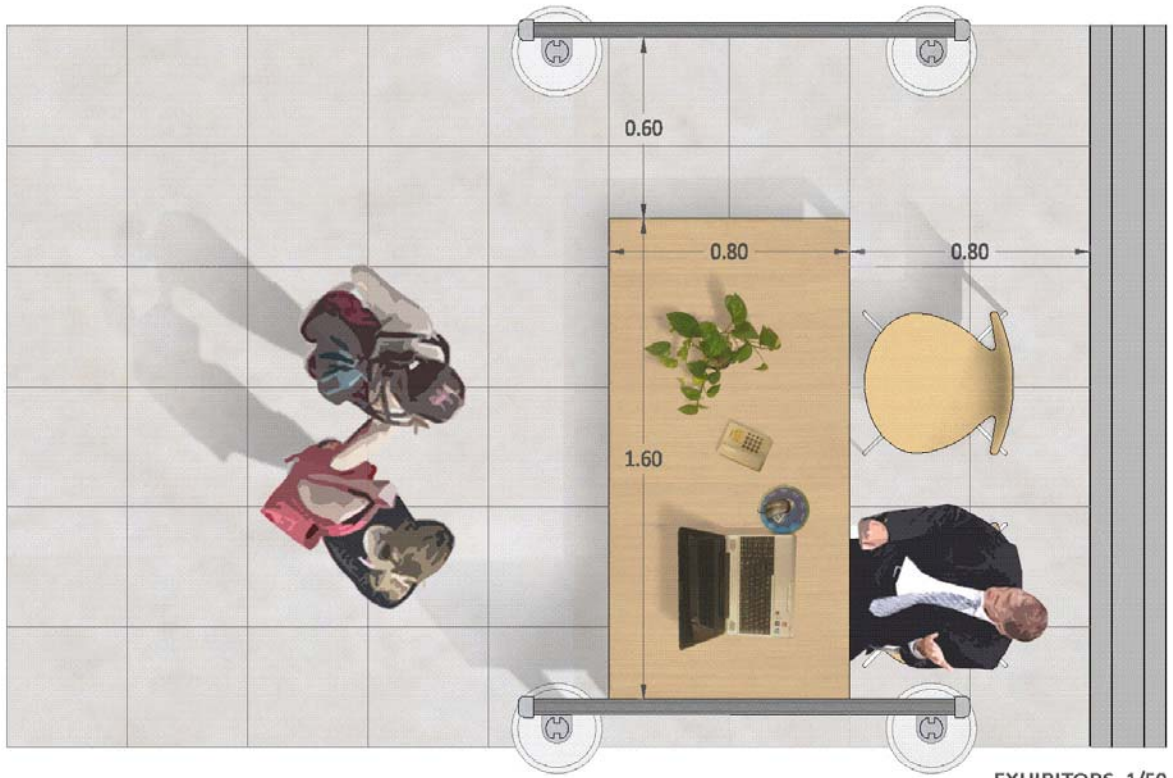
Barcelona LIBER Office

UPC. Servei de Biblioteques i Documentació

Jordi Girona, 31 Edifici TG

08034 Barcelona

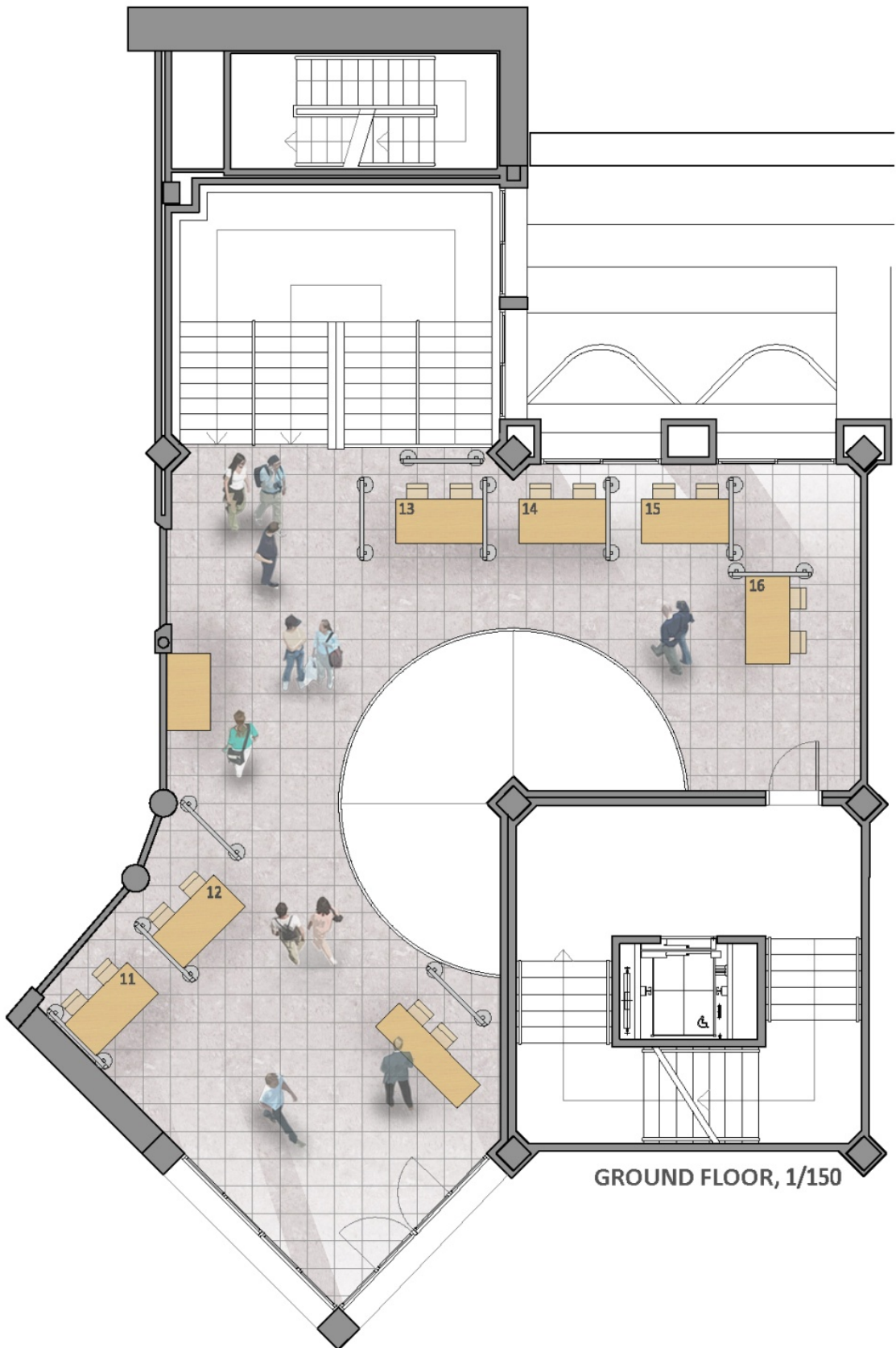
The bill will be issued on receipt of this sponsorship booking form.

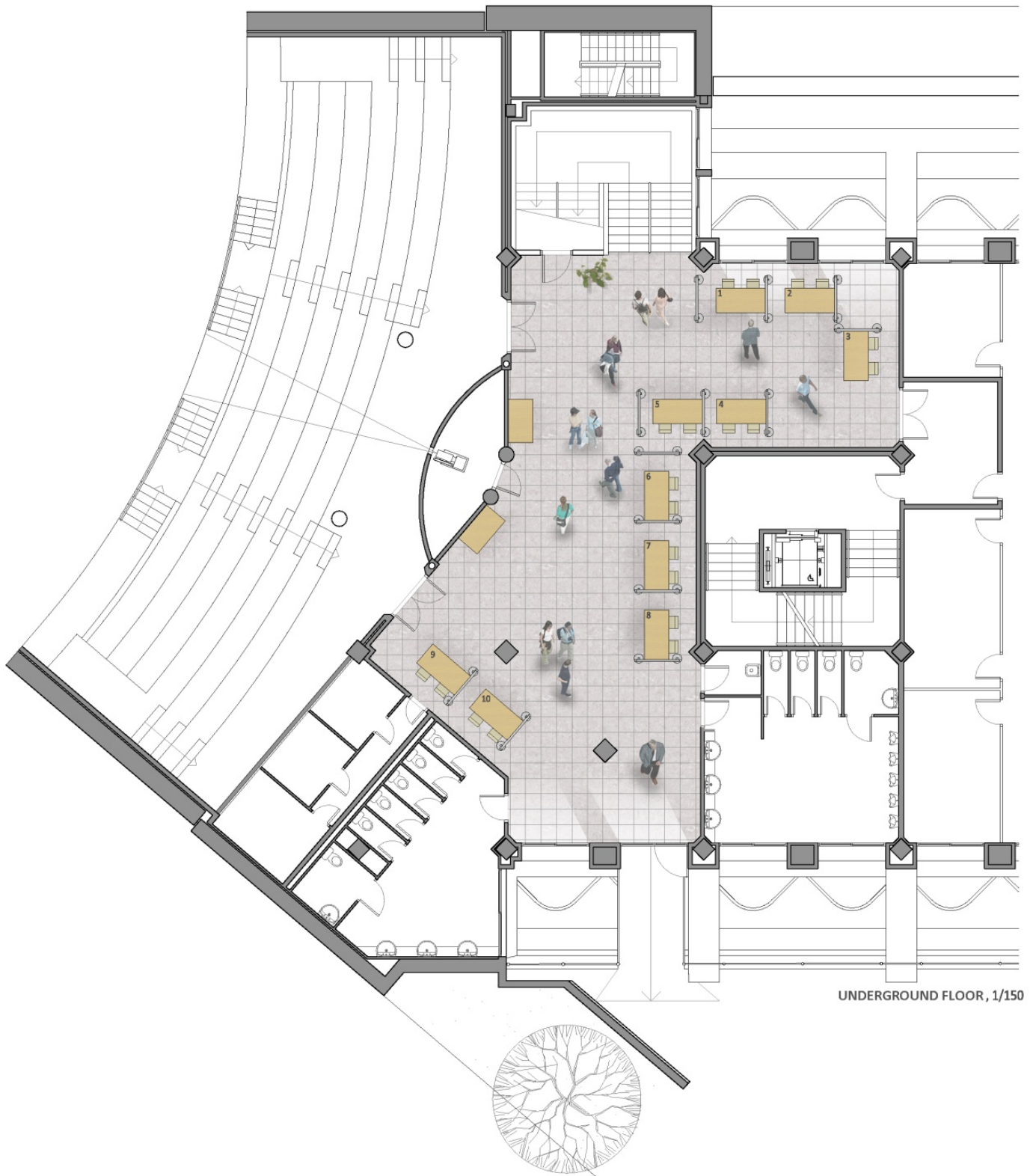


EXHIBITORS, 1/50



EXHIBITORS, 1/50





UNDERGROUND FLOOR, 1/150